Special Announcement

CALEA is Accepting Applications for the CALEA Agency Support Fund (CASF)

CASF Grant Applications are accepted by CALEA between September 1st and December 31st of each year, and the selection of awardees is conducted at the following Spring CALEA Conference. The CASF Grant was created in 2003, for the purpose of awarding financial assistance to smaller law enforcement, public safety communications, and public safety training agencies, with 50 or fewer full-time employees, seeking initial CALEA Accreditation. Click HERE to view the latest CASF Information Brochure. A Grant Application Package can be downloaded from the CALEA Online website HERE. For more information about the CALEA Agency Support Fund, email Executive Director Sylvester Daughtry, Jr. or Planning/Research Coordinator Reginald Newell.

Commissioner News

- The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) is pleased to announce the selection of Chief William D. Miller (Retired) to represent CALEA at an international meeting on performance standards in law enforcement sponsored by the People’s Republic of China (PRC). Chief Miller served nine years as a CALEA Commissioner, serving as Chair/President of the Commission from 1998 through 2000. During his term on the Commission, he was Chief of Police in both Skokie and Elgin, Illinois. For more on Miller’s trip, click HERE.

The 2008 CALEA Annual Report is now available!

2008 saw several new endeavors and the completion of others; all reflecting CALEA’s continuing pro-active approach to addressing contemporary issues facing public safety agencies. Our 2008 Annual Report provides a summary of the significant activities and accomplishments of the Commission. Click HERE to view the report.

CALEA Agency News

- Kirk W. Blouin is the new Chief of Police for Palm Beach (FL) Police
Department. Palm Beach Police Department has been CALEA Accredited since April 1989.

- The new Sheriff for Orange County (FL) Sheriff’s Office is Jerry L. Demings. Orange County Sheriff’s Office has been CALEA Accredited November 1995.

- Doug Brinkley is the new Chief of Police for Sugar Land (TX) Police Department. Sugar Land Police Department has been CALEA Accredited since March 2001.

- Virginia Beach (VA) Emergency Communications and Citizen Services’ new Director is Athena M. Plummer. Virginia Beach Emergency Communications and Citizen Services has been CALEA Accredited since July 2005.

- Deputy Chief Gary L. Bitler has been appointed as the Interim Chief of Police for Round Lake Beach (IL) Police Department. Round Lake Beach Police Department has been CALEA Accredited since March 2009.

- University of Tennessee Police Department Interim Chief of Police is Deborah Perry. University of Tennessee Police Department had been CALEA Accredited since August 2009.

- August J. Washington has been named Assistant Vice Chancellor and Chief of Police for Vanderbilt (TN) Police Department, Vanderbilt Police Department is in initial self assessment for Law Enforcement Accreditation.

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Attention CALEA Accredited Agencies! We are seeking additional articles for publication. AccreditationWorks! presents first-hand testimonies of the positive outcomes of CALEA Accreditation for an agency. These success stories reflect the often unreported benefits experienced by CALEA Agencies. A collection of these articles can be found on our website. Click HERE to view the current listings.

Please call or email CALEA Update Editor Janice Dixon with your ideas or submissions: (800) 368-3757, ext. 33 or jdixon@calea.org.

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Police Accreditation Coalition (PACs) News

A directory of all PACs is located in the CALEA Client Section, Click HERE to view list.

- The next Chesapeake Region Law Enforcement Accreditation Alliance (CRLEAA) meeting will be held at the James N. Robey Howard County Police & Fire Training Facility on December 11th. Click HERE for more information.

- The next State of Ohio Accreditation Resources (SOAR) meeting will be held December 11th at the Columbus Police Training Academy. Visit the SOAR website for details.

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CALEA Fall Conference
November 18-21, 2009

• **CALEA Fall Conference November 18-21, 2009 Salt Lake City, Utah**
  
  agenda and workshop summaries are posted on CALEA Online. Click [HERE](#) to view the agenda and [HERE](#) for the workshop summaries. All conference workshops are in English, except as indicated in Spanish.

• CALEA Conferences are open to CALEA Clients and non-CALEA Clients. **Please note:** all conference attendees must be registered and only individuals with an official name badge will be admitted to conference workshops and meetings. Click [HERE](#) to register online.

• **BOOK YOU ROOM TODAY AT ONE OF THE TWO CONFERENCE HOTELS!**

![Hotel Images](#)

• **CACE Lab Class will be offered on Wednesday and Friday at the Salt Lake City Conference.** Advanced registration is required for CACE Laboratory and enrollment is on a first come/first serve basis. Registration is limited to one CACE user per agency. To register and receive additional information, please contact CALEA Information Technology Coordinator Linda Phillips at [lphillips@calea.org](mailto:lphillips@calea.org).

• Click [HERE](#) for list of Salt Lake City Conference Exhibitors. Space is still available! Interested parties should contact CALEA Associate Director Jim Brown for information.

• **Visit the CALEA Process and Programs Info Desk**
  
  Conveniently located in the CALEA Registration Lobby, the CALEA Process and Programs Info Desk is staffed by Program Specialist Janice Dixon. Ms. Dixon will answer questions concerning the administrative issues of the CALEA Accreditation Process and Programs and assist with the “Getting Started” aspects for newcomers. Stop by to view sample Accreditation Files and other documents. In addition representatives from some of the Flagship Agencies will be available to talk to attendees. Click [HERE](#) for the Flagship Agency Participation Schedule.

• If you would like to meet with your **CALEA Program Manager** during the conference please put a Business Card in their box at the Registration Desk. Include a note on the back of the card with a telephone number where you can be reached.

• Dates for upcoming CALEA Conferences can be found on the **Future Conference Site** page of CALEA Online.

Make the most of
In 2009, CALEA® transitioned to a new assessment model that was implemented to serve as a cost-saving measure for agencies. During the past year, staff has worked with over 100 agencies under the new format and literally hundreds of assessors. Additionally, the Commission has surveyed assessors and agencies regarding the experience with the new process. While the new assessment process has received overwhelming support and approval, there have been a number of “take-aways” that are worthy of consideration by
assessors, accreditation managers, and other agency staff.

Communication continues to be the greatest key to an effective assessment process. As a part of the new assessment strategy, a large amount of file review occurs off-site and prior to the opportunity to conduct interviews and make observations. Therefore, it is imperative telephone conversations occur between the assessment team and the accreditation manager. This conversations should include format of file construction, special concerns, and other issues that promote a more efficient and effective process. It is important not to rely solely on e-mail to address these issues. CALEA Staff has found that email alone often results in unintended messaging and misinterpretations that detract from the process. This should be viewed as collective responsibility among between the team leader and agency accreditation manager.

Team leaders need to keep in constant contact with their partnered assessor(s) during the assessment process. Consistent with the traditional model, all issues that are discovered during the on-site should be discussed among team members for consensus prior to presentation to the agency. Additionally, assessors should make good notes for follow-up after the on-site. Assessors should not instruct agencies that there files are out of compliance simply as a result of the off-site file review. This forgoes any benefit of observation of agency practices and equipment, interviews with knowledgeable staff, or access to comprehensive policy documents. It is also important for assessor not to use CALEA “Chapter Summaries” as a medium for communicating with agencies. These documents are not intended for that purpose and have been known to create communication issues when distributed in that manner. “Chapter Summaries” are not finished until the assessment is complete.

Again, the new assessment process is yielding positive returns for client agencies and has been accepted as the contemporary model for CALEA. If you discover you need any additional information as it relates to this information, please contact your Program Manager.

CALEA Standards

- The latest Standard Manual Change Notices for agencies in the CALEA Law Enforcement Accreditation (Change Notice 5.6), CALEA Public Safety Communications Accreditation (Change Notice 2.4), and CALEA Recognition (Change Notice 2.6) Programs are available to CALEA Clients. The downloads are located in the CALEA Standards and Process section of CALEA Online website.

CALEA Meeting Minutes

- CALEA Clients can review the Full Business and SRIC Minutes from all CALEA Conferences including the July 2009 CALEA Conference in Hampton, Virginia. To view, click HERE.

CALEA Accreditation Compliance Express (CACE)

- Coming Soon! CACE Service Pak 2.0
  The second upgrade to CACE 2.0 will be launched soon. Below is a list of new features and fixes--
  - Add a Comment Section to each of the Statistical Reports.
  - Add capability to enter Prepared By entries on the Agency Personnel Screens.
  - Allow users to select Prepared By entry from a drop down list.
  - Expand some Statistical Reports to include Other/Male and Other/Female categories.
Correct problems when deleting a hyperlink in the text fields.
- Allow for the printing of a single title on a label.
- Bug fixes.
When available, current CACE Users, with an active service plan, will be able to receive the service pak free of charge via the CALEA website by visiting the [CACE Download](#) Section.

- **Standards Manual Updates**
CACE Users can download the latest updates to CALEA Standards free of charge via the CALEA website by visiting the [CACE Download](#) Section. For more information, contact CALEA staff member Linda Phillips ([lphillips@calea.org](mailto:lphillips@calea.org)).

### CALEA Assessors

- **CALEA is No Longer Accepting Assessor Applications for the Salt Lake City CALEA Conference.** CALEA will announce in CALEA News when it will begin accepting applications for the March 2010 CALEA Conference in Dallas, Texas. Please send your assessor applications question to [Craig Hartley](mailto:), CALEA Deputy Director/Chief of Staff.

- From the [CALEA Assessor Forum](#), CALEA Assessors can download updated Assessment Forms (including the new Team Leader Checklist) and complete Change Notices for the Law Enforcement, Communications, and CALEA Recognition Standards Manuals. CALEA Assessors can click [HERE](#) to log in the forum.

- **CALEA Assessors with Spanish Language Skills Needed** -- For more information, please contact CALEA Deputy Director/Chief of Staff [Craig Hartley](mailto:).

### CALEA FORUM II

**CALEA FORUM II** is an electronic discussion forum where CALEA Clients can post specific questions or seek advice from others in the accreditation community. The following is a list of recent thread postings:

- 4.3.7 Medical Exam for Dispatchers (Communications Standard)
- 34.1.7 Promotional Probation (Law Enforcement Standard)
- 35.1.9 Personnel Early Warning System (Law Enforcement Standard)
- 41.1.2 Shift Briefings
- Escorts – Standby
- Citizen Volunteers
- Dress Code for Plain Clothes Female and Male Officers
- Pros and Cons of Paperless Accreditation
- RMAN Meeting Minutes September 2009
- NWPAC Meeting Minutes September 2009

Click [HERE](#) to log in.

### Jobs

Current listings on CALEA website

<table>
<thead>
<tr>
<th>Position</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Police Agent (Recruits and Lateral)</strong></td>
<td>Lakewood, Colorado</td>
</tr>
<tr>
<td><strong>Police Officer</strong></td>
<td>Wilmington, Delaware</td>
</tr>
<tr>
<td><strong>Communication Operator I - Police, Fire, EMS</strong></td>
<td>Henderson, North Carolina</td>
</tr>
<tr>
<td><strong>Police Officer</strong></td>
<td>Canastota, New York</td>
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<tr>
<td>Police Officer</td>
<td>Garner, North Carolina</td>
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<td>CALEA ads run for 60 days and are <strong>free</strong> to all CALEA Clients. For agencies and organizations that are not CALEA clients, the rate is $50 for any size listing for 60 days. To place an ad, complete the <strong>Employment Ad Form</strong>. (<a href="#">CLICK HERE</a> to view all jobs listings).</td>
<td></td>
</tr>
</tbody>
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Contact Us  
www.calea.org  
calea@calea.org